



**SECTION C: SCHOOL PLAYING FIELDS / GROUNDS**

C4	<b>Instruction: observation.</b> Among the older students (standards 4-8), who uses the school playing fields/grounds during breaktime?	Grounds not used.....	0	
		Mostly boys.....	1	
		Mostly girls.....	2	
		Both genders about the same.....	3	
C5	<b>Instruction: observation.</b> Among the older students (standards 4-8), who uses the school playing fields/grounds after school?	Grounds not used.....	0	
		Mostly boys.....	1	
		Mostly girls.....	2	
		Both genders about the same.....	3	

**SECTION D: RECORD KEEPING & REGISTERS**

<b>Instruction: Ask to observe the school's registers for standards 4 - 8. For each standard, record:</b>							
			<b>a. Std 4</b>	<b>aa. Std 5</b>	<b>b. Std 6</b>	<b>bb. Std 7</b>	<b>c. Std 8</b>
D1	Is there an 'official' register, or a makeshift one (e.g. exercise book)?	Official register.....	2	2	2	2	2
		Makeshift register.....	1	1	1	1	1
		No register.....	0	0	0	0	0
D2	Look at the past 5 school-days. Has the register been:	Filled in completely..	2	2	2	2	2
		Filled in partially.....	1	1	1	1	1
		Not filled in.....	0	0	0	0	0
		Reg. not observed...	99	99	99	99	99
<b>Instruction: ask if you may see the Headteacher's / School office.</b> Overall, how well organised is it / how much school management information seems to be displayed?							
D3	1 = Very well-organised, with lots of school and management information (e.g. tables on walls showing exam results, teacher allocations, timetables, pupil's responsibilities) 2 = Moderate level of organisation and/or presentation of information. Some information displayed; tables not always clearly structured. 3 = Little or no organisation and/or information presented.					[ _ ] 99 [Circle 99 if office not observed]	

**SECTION E: PHOTOGRAPHS**

<b>Instruction: Ask the head teacher for permission to observe &amp; take pictures of the visitors/log book. Take pictures of recent pages (showing recent visitors and any comments of interest).Instruction: take</b>		
E1	Record the number of the camera used.....	[ _   _ ]
	<b>E4. Record the file number of the photo</b>	<b>E5. Brief description of photo</b>
A		
B		
C		
D		
E		

E6	Did you observe students eating food provided by a school feeding program during the school visit?	No.....	0	
		Yes.....	1	

**SECTION E: DIRECTIONS TO SCHOOL**

